



SCOPE OF WORKS

FOR CONSULTANCY SERVICES TO DEVELOP KARLKURLA (KULGOOLUH) BUSHLAND PARK

Background

Kalgoorlie Boulder, located 594km east of Perth and home to over 30,000 people, is recognised for its mining industry and laid-back lifestyle. The city borders the 16 million hectare (ha) Great Western Woodlands, a major global biodiversity hotspot.

The City of Kalgoorlie Boulder, with support from Lotterywest, is teaming up with local groups for the Goldfields Esperance urban greening project. Together, they plan to plant shade trees and shrubs throughout Karlkurla Bushland Park—a 200-hectare A class nature reserve—to showcase and celebrate the region's heritage.

The park offers native bushland, walking trails, diverse flora and fauna, and amenities which include a Nature Playground and the Kalgoorlie Boulder Urban Landcare Group (KBULG) nursery and education centre.

Home to over 2,000 community-planted trees and a 4km walking trail, it supports conservation education and wildlife such as kangaroos and birds. Regenerated eucalypt woodlands demonstrate natural recovery from clearing during the goldrush era. The Park hosts numerous community events and thousands of visitors annually.

GVROC, representing nine Local Governments, received a Lotterywest grant to plant over 30,000 trees and shrubs in the regional towns from 2025–2027 to build community resilience through boosting canopy cover and biodiversity.

Statement of requirements

The Landscaping Master Plan will prioritise planting local species to enhance shade, biodiversity, and cultural identity in Karlkurla Bushland Park. Key cultural and environmental details will be shared along walking paths for visitors, fostering community pride.

Stakeholder consultations—including Aboriginal people, KBULG, City Staff, Council, and community members—will inform the plan.

Scope of works

The consultant's responsibilities include:

- Participating in an initial meeting with the project steering committee to review the consultancy's approach, requirements, and expected outcomes.
- Plan and participate in one to two workshops with community and stakeholders, hosted by KBULG and the City of Kalgoorlie Boulder to understand the value of the park and how it can include more shade, culture and biodiversity through a targeted community planting program in 2027.



**City of
Kalgoorlie
Boulder**



- Develop a recommended species list as part of the Master Plan that will include a map of where these species can be planted. The species selection will be informed by, and aligned with, the park’s existing ecosystems to ensure ecological integrity and long-term sustainability
- Submit a comprehensive final plan for the Karlkurla Bushland Park with suggested plantings for 2027

Key stakeholders

- Shire Councillors, Staff and community of the City of Kalgoorlie Boulder
- Kalgoorlie Boulder Urban Landcare Group (KBULG)
- Aboriginal people
- Members of the GE Urban Greening Program Steering Committee: (GVROC, WALGA, Water Corporation and the Botanic Gardens and Parks Authority (BGPA))
- The GVROC Regional Climate Alliance Working Group

Contract management

The GVROC Regional Climate Alliance Coordinator, Niki Curtis, will be the Contract Manager on behalf of the GVROC Climate Alliance and key project partners.

Niki Curtis

Regional Climate Alliance Coordinator

Goldfields Voluntary Regional Organisation of Councils (GVROC)

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E: nicolecurtis07@gmail.com

Price

The price covers GST, all related costs, contract compliance, and required conditions. The Customer will not pay charges not listed. Please include estimated travel expenses.

Project milestones and/or outcomes

Milestone	Due Date	Output
1	February 2026	Commencement of schedule of work
2	February 2026	Initial briefing with members of the Karlkurla Bushland Park Steering committee to discuss approach and requirements of the consultancy work and overall outputs.
3	February-May 2026	Undertake a desktop analysis and consultative sessions with key stakeholders that will include at least one workshop in Kalgoorlie Boulder.



Milestone	Due Date	Output
4	July 2026	Develop a Karlkurla Bushland Park Regeneration Master Plan in collaboration with the City of Kalgoorlie Boulder and KBULG to provide direction for a large planting program which will be undertaken by the KBULG, City Staff and the community in 2027.
5	September 2026	Provide support as needed to order plant species for planting in 2027.

Qualitative requirements

The GVROC will, in its Value for Money assessment, consider the extent to which the Offer satisfies the following Qualitative Requirements. The GVROC reserves the right to reject any Offer that does not properly address and satisfy any of the Qualitative Requirements. The respondent must demonstrate/provide one or more of the following:

Suitability of proposed services – 50% weighting

- Demonstrate how their proposed services will meet the Scope of Works/Statement of Requirements
- Demonstrate an appreciation and understanding of the Request and requirements outlined in the Scope of Works.
- Provide an outline of their proposed methodology and approach to meet the Scope of Works.

Organisational capacity – 20% weighting

- The respondent must demonstrate that it has the organisational capacity to perform the contract.
- The respondent must provide a comprehensive timeframe for the delivery of the proposed services/project, identifying key dates and milestones and outlining how any timing requirements specified in the ‘specification’ will be met.

Specified personnel – 15% weighting

The respondent must:

- identify any proposed specified personnel together with a brief curriculum vitae for each of them; and
- detail the availability of the proposed specified personnel for the contract during the contract term; and
- describe the industry experience of the proposed specified personnel.



Demonstrated experience – 15% weighting

The respondent must provide details of contracts for similar good/s (and services) provided for other clients. The respondent must provide:

- a detailed description of the good/s (and services)
- similarities between the previous contract and this request
- when the previous contract was performed.

Contract period

January 2026 – September 2026

Contract deliverables

The Contractor will provide the deliverables to the GVROC:

1. Final Master Plan design in pdf and electronic word versions.

The final design will be the Intellectual Property of the City of Kalgoorlie Boulder.

Variations

Variations to the contract must be sought in writing and approved in writing from the GVROC Regional Climate Alliance Coordinator.

Confidentiality

This contract and all written materials and verbal discussions as part of the contract are confidential and not to be shared outside GVROC and key partners unless express consent of the GVROC Regional Climate Alliance Coordinator is provided.

Contact

For more information, please contact Niki Curtis, Regional Climate Alliance Coordinator, M: 0427 806 702 or E: nicolecurtis07@gmail.com.

Please submit quote by 5pm, January 30, 2026